

NOTICE INVITING TENDERS

HIGH COURT OF JHARKHAND, RANCHI

Ref. No. 4045/Accts.

Dated: 09.12.2024

Applications (in physical form) are hereby invited, in sealed envelope from individual party / partner(s) / firm / agency for allotment of earmarked space by way of license (with following specifications) within the premises of High Court of Jharkhand at Dhurwa, Ranchi on a license basis for carrying out commercial activities of following specifications-

Sl. No.	Dimension of each of the earmarked space (in feet)	Number and location of the earmarked space available	Specifications of the commercial activities to be carried out
01	About 148 sqft (13'8''X10'10'')	Space for Two shops, in the ground floor near the entrance from Advocate Block-1	One space for -Sale of Law Books & Journal & Sale of items & articles related to Advocates and another space for sale of stationary items & articles and photocopy service.
02	About 148 sqft (13'8''X10'10'')	Space for Two shops, in the ground floor near the entrance from Advocate Block-2	One space for -Sale of Law Books & Journal & Sale of items & articles related to Advocates and another space for sale of stationary items & articles and photocopy service.

Applications shall be addressed to the undersigned and shall be submitted through speed-post or hand-to-hand so as to reach the offices of the undersigned on or before 05:00 PM of 20.12.2024.

Applications reaching in the office of the undersigned after the closing date of 20.12.2024 shall not be accepted, under any circumstances.

Applications, so submitted shall invariably contain the following information-

- Name of the individual party / partner(s) / firm / agency;
- Date of Birth / date of incorporation, if any;
- Address of residence / headquarter;
- Details of experience in the field, if any;
- Aadhar Number;
- PAN Number;
- **Offer amount of license fee per month;**

Applications shall also invariably contain the following-

- (i) Self-attested copy of Aadhar Card & PAN card of the individual party or the authorized signatory (in case the application is on behalf of a firm / agency);
- (ii) Self-attested photocopy of documents in support of experience claimed, if any;
- (iii) Non-refundable application fee of **Rupees One Thousand (Rs. 1,000 /-)** only by way of Demand Draft payable in favour of the Registrar General, High Court of Jharkhand, Ranchi payable at Ranchi;
- (iv) Refundable security amount of **Rupees Fifty Thousand (Rs. 50,000 /-)** only by way of Demand Draft payable in favour of the Registrar General, High Court of Jharkhand, Ranchi payable at Ranchi;

Incomplete applications or applications without desired documents shall be liable for outright rejection and no communication in this regard shall be entertained.

In case of rejection of application form or not getting selected through the tender process, the Security money shall be returned.

In case the successful bidder declines to proceed in terms of the contract or fails to begin his business within 30 days from the date when the agreed space is handed over, the agreement shall stand automatically terminated and the security money shall be forfeited.

Individual party / partner(s) / firm / agency finally selected for allotment of the said earmarked space shall have to enter into agreement with the Court, cost of which shall be borne by the said individual party / partner(s) / firm / agency;

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Allotment of earmarked space shall be subject to the following terms and conditions-

- The Court will provide space only; infrastructure including equipment & manpower shall be managed by the allottee / licensee only;
- Allotment of space shall be only for a period of eleven (11) months and shall come into force w.e.f. 01.02.2025 or eleven (11) months from the date when the possession is handed over.
- The allotment of space in favour of the allottee / licensee may be considered for renewal beyond the period of license agreement on request made by the licensee at least two months in advance on such terms and conditions as the High Court decides and subject to the sole discretion and decision of the High Court.
- The license agreement, if not renewed before the expiry of the license period shall be deemed to be terminated and possession of the licensee shall become unlawful from the date of termination.
- Allotted space shall strictly be used for the specified commercial activity only;
- All statutory rules & regulations for carrying out commercial activity shall be strictly followed by / adhered to by the Allottee / licensee;
- The Allottee / licensee will have their electricity connection in their name for carrying out the specified commercial activity at the allotted space within Fifteen (15) days from the date of issue of allotment order in their favour and information to this effect shall be given by the allottee / licensee in writing to the undersigned. It is also to be noted that no electricity consumption shall be made without taking proper electricity connection from the Government Department.
- Monthly license fee of the earmarked space, agreed upon for payment by the allottee / licensee, shall be deposited before the cashier of the Court every month in advance and within the first working week of the said month;
- Allottee / licensee shall also pay all other applicable monthly rentals / charges (if any) including municipal tax and water tax within the stipulated time-frame;
- It shall be the personal responsibility of the allottee / licensee to ensure that no unlawful activity is carried out from the allotted space and that all the staff / workers engaged by him at the allotted space are of sound moral character and do not have any criminal antecedence;
- It shall also be the personal responsibility of the allottee / licensee to ensure that safe and secured commercial activity takes place at the allotted space and that no harm or damage, is caused to the property of the Court;
- Allottee / licensee shall maintain healthy & hygienic environment in and around the allotted space;
- Allotment order in favour of the allottee / licensee shall be liable for cancellation in case any breach of any of the aforesaid terms & conditions takes place;
- The Court shall have the right to revoke or cancel the allotment order/license agreement at any time even before the expiry of allotment period on the ground of any exigency or even on the ground which is not set-forth in the terms & conditions;
- Without prejudice to any one, the Court also reserves its right to modify unilaterally, the terms & conditions mentioned above, in the interest of administration of the Court;
- The Licensee shall run the shop only on working days of the High Court from 8:00 AM in the morning to 6:30 PM in the evening and any violation in timing, without prior permission of the Licensor in writing would amount to breach of the terms and conditions resulting in cancellation of License after giving a written notice of 24 hours by the Licensor.

Clarifications on any of the points mentioned above may be sought-for from the office of the undersigned during working hours of the Court on email shoptenderjhc@gmail.com.

Sd /- Registrar (Establishment)