

# **HIGH COURT OF JHARKHAND: RANCHI**

## **NOTICE INVITING SEALED QUOTATION**

**Dated: 04th March, 2017**

Sealed Quotations are invited from any Original Manufacturers / Authorized Distributors / Dealers / Suppliers / Vendors to offer their best price for the supply of Computer Consumable Stationery items as mentioned below in a sealed envelope mentioning with "**Quotation of Computer Consumable Stationery items**".

| <b>S. No.</b> | <b>Products</b>           | <b>Description</b>              | <b>Quantity</b>   |
|---------------|---------------------------|---------------------------------|-------------------|
| 1.            | A4 Size Paper             | A4-(75 GSM) of any reputed make | 1540 (in Packets) |
| 2.            | FS/Legal Size Paper       | FS-(75 GSM) of any reputed make | 480 (in Packets)  |
| 3.            | HP LaserJet Cartridge 78A | Original HP 78A Cartridge       | 490 (in Nos.)     |
| 4.            | HP LaserJet Cartridge 88A | Original HP 88A Cartridge       | 368 (in Nos.)     |
| 5.            | HP LaserJet Cartridge 12A | Original HP 12A Cartridge       | 262 (in Nos.)     |

The sealed quotation shall be submitted in the office of CPC, Above Record Room, 2<sup>nd</sup> Floor, High Court of Jharkhand, Ranchi in a sealed cover on or before 16<sup>th</sup> March, 2017 along with specification details & terms & conditions if, any. The quoted price should be inclusive of taxes and any other charges. Your sealed offer should be addressed to "**The CPC, E-committee, High Court of Jharkhand, Ranchi**". The last date of submission of quotation is **16.03.2017 at 3.00 p.m.** No Quotations shall be entertained thereafter. The received bids will be opened on **16.03.2017 at 4.00 p.m.**

Any further details may be collected from the Office of CPC during 10.00 a.m. to 5.00 p.m. on working days.

### **Other terms & Conditions**

1. The items are required to be delivered in the High Court of Jharkhand at Ranchi.
2. Bidders must be in a position to deliver their quoted items within a week from the date of Purchase Order. Bidders must mention their maximum time of delivery of their quoted items.
3. The discounts, sale Tax, service Tax, or any other types of Govt. Taxes should be clearly mentioned.
4. The Price must be valid for 60 days.
5. Payment will be made after supply of items at High Court of Jharkhand, Ranchi.
6. The bidders should also enclose copy of documents related to their Registration, Service Tax Certificate, VAT/ST/CST, TIN No., TAN No., PAN No., Latest Service Tax Return etc.
7. The Court reserves the right to reject any or all of quotations without assigning any reasons.
8. All legal disputes are subject to the jurisdiction of Courts at Ranchi or High Court of Jharkhand.

Sd/-

(Nikesh Kumar Sinha)  
Central Project Coordinator, e-Committee  
High Court of Jharkhand, Ranchi.