

**HIGH COURT OF JHARKHAND  
Ranchi**

**Dated: 18/05/2017**

**Tender Notice No. HIGH COURT/CPC/2017**

The High Court of Jharkhand invites online bids (Technical & Financial) from eligible bidders which are valid for a minimum period of 180 days from the date of opening for **“The Supply, Testing, Installation & Maintenance of Display Monitor with thin Clients at District & Sub-divisional Courts, under e-Courts Project”**.

<b>Scope of Work</b>	<b>The Supply, Testing, Installation &amp; Maintenance of Display Monitor with thin Clients at District &amp; Sub-divisional Courts, under e-Courts Project</b>
<b>Earnest Money Deposit to be submitted</b>	<b>Rs.5,00,000/- (Rupees Five Lakh only)</b>

Prospective bidders desirous of participating in this tender may submit their written queries to the undersigned at least one day prior to the date of Pre-bid Meeting, through email on [cpc-jhr@aij.gov.in](mailto:cpc-jhr@aij.gov.in) having subject line “Pre-bid queries”. Based on queries received, if required, High Court may amend the Tender/issue Corrigendum.

Interested parties may view and download the Tender document containing the detailed terms & conditions, from the Websites viz. <http://jharkhandtenders.gov.in> and <http://jharkhandhighcourt.nic.in>.

**Sd/-  
Central Project Coordinator,  
High Court of Jharkhand.**

**HIGH COURT OF JHARKHAND  
Ranchi**

**Tender Notice No. HIGH COURT/CPC/2017**

**Tender Document for “The Supply, Testing, Installation & Maintenance of Display Monitor with thin Clients at District & Sub-divisional Courts, under e-Courts Project”.**

## **Document Control Sheet**

Tender Reference No.	HIGH COURT/CPC/2017
Name of Organization	High Court of Jharkhand, Ranchi
Tender Type (Open/Limited/EOI/Auction/Single)	Open
Tender Category (Services/Goods/works)	Goods
Type/Form of Contract (Work/ Supply/ Auction/Service/Buy/Empanelment/ Cell)	Supply/Installation/Service
Product Category	Information Technology
Re-bid submission allowed (Yes/No)	Yes
Is Offline Submission Allowed (Yes/No)	No
General Technical Evaluation Allowed (Yes/No)	No
Withdrawal Allowed (Yes/No)	Yes
Is Multi Currency Allowed	No (Only INR)
Payment Mode (Online/Offline)	Offline
Date of Issue/Publishing	18/05/2017 (02:00 pm)
Document Download Start Date	18/05/2017 (02:00 pm)
Document Download End Date	07/06/2017 (05:00 pm)
Pre-bid Meeting	23/05/2017 (11:00 am)
Bid Submission Start Date	25/05/2017 (02.00 pm)
Last Date and Time for Uploading of Bids	07/06/2017 (05:00 pm)
Date and Time of Opening of Technical Bids	12/06/2017 (11:30 am)
Contract Type (Empanelment/ Tender)	Tender
Tender Fee	Nil
Number of Covers/Packets (Technical and Financial)	2

Bid Validity days (180/120/90/60/30)	180 days
Location (Work/Services/Items/As per Tender document)	As per Tender document
Address for Communication	The Central Project Coordinator, High Court of Jharkhand, Ranchi. Telephone No. - 0651-2482788 e-mail ID – cpc-jhr@aj.gov.in

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## **INSTRUCTIONS FOR ONLINE BID SUBMISSION:-**

The High Court of Jharkhand invites Online bid for **The Supply, Testing, Installation & Maintenance of Display Monitor with thin Clients at District & Sub-divisional Courts, under e-Courts Project**. A Tender document has been published on the e-Tendering System of Government of Jharkhand i.e <http://jharkhandtenders.gov.in>. The bidders are required to submit soft copies of their bids electronically on the e-Tendering System of Government of Jharkhand, using valid Digital Signature Certificates. Bidders can revise their technical and financial quote before bid submission date and time.

The detailed information useful for submitting Online bids on the e-Tendering System of Government of Jharkhand may be obtained at <http://jharkhandtenders.gov.in>.

Bidders are required to enroll on the e-Procurement module of the State Public Procurement Portal ([jharkhandtenders.gov.in](http://jharkhandtenders.gov.in)).

## **PREPARATION OF BIDS:-**

- 1) Please go through the Tender advertisement and the Tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents- including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 2) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the Tender document/schedule and generally, they can be in PDF / XLS / RAR formats. Scanned bid documents should be in readable format.
- 3) Bidder should take into account any corrigendum published on the Tender document before submitting their bids.

## **SUBMISSION OF BIDS:-**

- 1) Bidder should log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the Tender document.
- 3) Bidders have to select the payment option as “Offline” to pay the Tender fee / EMD as applicable and enter details of the instrument.
- 4) The bidder shall seal the original Bank Draft/Pay order /Bank Guarantee as per Annexure -3 EMD in an envelope. The Bidder shall mark its name and tender reference number on the back of the Bank Draft/ Pay order before sealing the same. The address of the High Court, name and address of the bidder and the Tender Reference Number shall be marked on the envelope. The envelope shall also be marked with a Sentence “NOT TO BE OPENED BEFORE the Date and Time of Bid Opening”. If the envelope is not marked as specified above, the High Court will not assume any responsibility for its misplacement, premature opening etc. The bidder shall deposit the envelope in the office of the Central Project Coordinator as per details given in Annexure – 4. EMD not meeting above deadlines will not be accepted and their uploaded bid will be rejected.
- 5) A standard BoQ format in Annexure 18 has been provided with the Tender document to be filled by all the bidders. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. Bidders are required to download the BoQ file, open it and fill the name of bidder and their rates. No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without



changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.

- 6) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 7) The uploaded Tender documents become readable only after the Tender opening by the authorized bid openers.
- 8) Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 9) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening Meetings.

### **ASSISTANCE TO BIDDERS:-**

- 1) Any queries relating to the Tender document and the terms and conditions contained therein should be addressed to the Central Project Coordinator, e-Courts Project, High Court of Jharkhand, Ranchi, on the email ID [cpc-jhr@aij.gov.in](mailto:cpc-jhr@aij.gov.in) and on telephone No. 0651-2482788 as mentioned in the Tender document.
- 2) Any queries relating to the process of online bid submission or queries relating to e-Tendering System of Government of Jharkhand i.e <http://jharkhandtenders.gov.in> in general may be directed to the 24x7 Helpdesk. The Contact No. is 1800 3070 2232 / Mobile: +91-7878007972 and +91-7878007973.

## **OBJECTIVE / SCOPE :-**

The High Court of Jharkhand has been implementing the e-Courts Project in all District & Sub-divisional Courts (financed by GOI). The scope of the Tender is to equip all the District & Sub-divisional Courts with necessary Hardware for Court Complexes in the State of Jharkhand for its computerization.

This Tender caters to **the Supply, Testing, Installation & Maintenance of Display Monitor with thin Clients at District & Sub-divisional Courts, under e-Courts Project** including fixing of Display Board with Mounting Bracket on wall and providing of the power point for the same.

Sealed Tenders for Hardware, valid for a period of given in the **“Annexure – 6: Validity”** from the date of opening, are invited to supply, install and operationalized the items as given in the **“Annexure – 13: Technical”**.

## **ELIGIBILITY CRITERIA:-**

1. Eligibility Criteria is given in the **“Annexure – 2: Eligibility Criteria”** and it must be filled up.
2. **Documentary evidence for compliance to each of the eligibility criteria must be enclosed** along with the bid together with the references as required in the **“Annexure – 2: Eligibility Criteria”**.
3. Relevant portions, in the documents submitted in pursuance of eligibility criterion mentioned above, shall be highlighted and all pages of the bid document should be serially numbered.
4. If the bid is not accompanied by all the above mentioned documents, the same would be rejected.

5. Undertaking for subsequent submission of any of the above document will **not be entertained** under any circumstances. However, the High Court reserves the right to seek fresh set of documents or seek clarifications on the already submitted documents.
6. The bidder shall have the sole responsibility to execute this Project on turnkey basis.

### **1.1 EARNEST MONEY DEPOSIT:-**

1. EMD be submitted as per “**Annexure – 3: Earnest Money Deposit**” by offline mode.
2. EMD of amount as given in the “**Annexure – 3: Earnest Money Deposit**” **must be submitted as per detail given in Annexure. The validity should be three (3) months by Demand Draft/Pay Order/Bank Guarantee** of any Commercial Bank drawn in favour of the Registrar General, High Court of Jharkhand, Ranchi.
3. The Earnest Money Deposit (EMD), without any interest accrued will be refunded as follows:
  - I. In the case of those Bidders who fail to qualify the eligibility criteria, and whose technical bids do not qualify, the Earnest Money Deposit (EMD) will be refunded without any interest accrued
  - II. In the case of those Bidders who are not eligible, the Earnest Money Deposit (EMD) will be refunded without any interest accrued.
  - III. In the case of Bidder whose Tender bids are accepted, **EMD will be released on receipt of Performance Bank Guarantee.**

## **1.2 TECHNICAL SCHEDULE:-**

1. Details of equipments and Technical Specifications/requirement to be procured are given in “**Annexure – 14: Technical**”.
2. List of Enclosures to be submitted properly numbered and indexed along with signatures of the authorized representative of quoting Vendor(s).
  - i. Necessary detailed technical write up highlighting the features of the systems offered.
  - ii. Certificate to the effect that the offered/quoted products conform to the Tender specification.
  - iii. Any other document which the Vendor may consider necessary to support the product /bid.

## **1.3 TIME SCHEDULE:-**

As per “**Annexure 4: Time Schedule**”.

## **1.4 PRE-BID SESSION:-**

There will be a Pre-bid Meeting with the Vendors as mentioned in the “**Annexure – 4: Time Schedule**” for any clarifications regarding Tender technical specifications and Tender terms & conditions. The Jharkhand High Court will not be bound to clarify any query after the Pre-bid Meeting.

## **1.5 FINANCIAL ANNEXURES:-**

Details for submitting Financial Bids are given in “**Annexure – 18 : Financial**”.

## **1.6 BID SUBMISSION PROCESS :-**

1. Bids are to be submitted as per the “**Annexure – 8: Bid Submission**”.
2. The following documents shall be enclosed by every Vendor along with the Technical bids: -
  - a) Comprehensive detailed technical write up highlighting the features of the systems offered.
  - b) Make and Model of all systems should be mentioned in the technical bid and complete technical details should be provided in the form of brochure.
  - c) Any other document which the Vendor may feel necessary to support the product/bid.
3. Tender bid must contain the name, office and after office hours addresses including telephone number(s) of the person(s) who are authorized to submit the bid with their signatures. A certificate from bidder’s HR/Legal Department must be enclosed with the bid certifying that the person(s) who signed the bid is an authorized person on behalf of the Company.
4. Un-signed, un-stamped and without certificate for authorized person from bidder’s HR/Legal Department bid shall not be accepted.
5. All pages of the bid being submitted **must be signed and sequentially numbered** by the bidder irrespective of the nature of content of the documents.
6. Bids **NOT** submitted as per the specified format and nomenclature will be out rightly rejected.
7. Ambiguous bids will be out rightly rejected.

8. The Jharkhand High Court will **NOT** be responsible for any delay on the part of the Vendor in obtaining the terms and conditions of the Tender notice or submission of the Tender bids.
9. The offers submitted by telegram/ fax/ e-mail etc. shall **NOT** be considered. No correspondence will be entertained on this matter.
10. Financial bid may be submitted as per “**Annexure – 16 : Financial**” for the corresponding configuration/description indicated in “**Annexure – 13 : Technical**”.
11. Financial bids will be evaluated on the basis of total price, i.e. all inclusive, as net door- delivery & installation prices for anywhere in the State of Jharkhand for items in “**Annexure – 13 : Technical**”.
12. The price shall be for delivery at desired destination in the State of Jharkhand including installation/commissioning and complete operationalization and including statutory levies, if any.
13. Bidders shall indicate their rates in clear/visible figures as well as in words. In case of a mismatch, the rates written in words will prevail.
14. Any alteration / overwriting / cutting in the bid should be duly countersigned else it will be out rightly rejected.
15. Conditional Tenders shall **NOT** be accepted on any ground and shall be rejected straightway.
16. If any clarification is required, the same should be obtained before or during Pre-bid Meeting only.
17. Bidder must furnish a compliance statement (Point-wise) of specifications & features of offered equipments/systems with the Technical Bid. **No deviations in terms & conditions** of the Tender document as well as technical specifications (on the lower side) will be accepted in any case.

18. Tender process will be over after the issue of Purchase Order to the selected Vendor(s).
19. Bids not quoted as per the format given by the Jharkhand High Court will be rejected straightway.
20. The bidder must quote for all the items mentioned in the **Annexures** including option items /Services. In case any items not quoted, the bid shall be summarily rejected.
21. Bidder must quote only one option (Make/Model) from amongst the items listed in the “**Annexure – 13 : Technical**”.
22. Vendor should not quote products which are nearly end of life. However, if it happens, selected Vendor will supply the next higher version of the technically accepted product at the accepted price.
23. If required the Jharkhand High Court may allow finally selected Vendor to supply any of the technically qualified products (Make/Model), depending upon Project requirements, at the accepted price provided, documentary evidence as per eligibility criteria is provided.

## **1.7 BID OPENING PROCESS :-**

1. The Technical covers will be open in the first instance in the presence of Authorized Representative of the bidders who chose to remain present at the Jharkhand High Court as mentioned in the “**Annexure – 4 : Time schedule**”.
2. Financial bids of only those bidders, whose bids found technically qualified, by the Technical Evaluation Committee, will be opened in the presence of the Vendor’s Authorized Representative subsequently for further evaluation.

3. One Authorized Representative of each of the bidder would be permitted to be present at the time of aforementioned opening of the bids.

## **1.8 TECHNICAL EVALUATION PROCESS:-**

1. Technical Bids will be evaluated as per the “**Annexure – 5: Hardware Configuration Evaluation Mechanism**”.
2. A duly constituted Technical Evaluation Committee (TEC) will shortlist Technical Bids on the basis of technical parameters including possible visit to inspect manufacturing and supply facilities, if considered necessary.
3. If considered, necessary, the short listed Bidders may be asked to bring one of each of the quoted products, as per specifications set out in “**Annexure – 13 : Technical**” for technical evaluation, along with their own test, measuring equipment and technical manpower, to the High Court of Jharkhand/ at Vendor premises as per schedule to be intimated to them. In case the Vendor fails to bring and demonstrate the working of quoted products within the time frame given by the High Court for evaluation, the bid shall be rejected.
4. For Technical evaluation, bidders have to ensure the availability of appropriate specialist, along with every type of documentation required, from their organization for interacting with TEC & evaluation team. In case a bidder does not make the required specialist along with proper documentation available, then such defaulting bidder shall be taken off the Tender evaluation process and the bid will stand rejected.
5. During the technical evaluation, if any of the items FAIL to meet the specification requirement, no subsequent opportunity will be given to the bidder(s). However, a standby system of already quoted



Make/Model, if available instantly on the spot could be considered by the TEC for evaluation only once.

6. Bidders are advised to ensure that the items if asked to bring for evaluation, conforms to all technical parameters and is a tested item.
7. As part of technical evaluation, the bidders shall give presentation on how they will meet the schedule of delivery & how they will successfully carry out the installation of Hardware orders so as to meet the schedule. They also should specify their inventory management & manpower deployment at State level for smooth implementation of the Project during warranty.
8. It is mandatory for the bidders to strictly adhere to the schedule of delivery & installation of Hardware systems during implementation of the Project. The schedule of the delivery and installation shall be given as per the **Annexure – 10**.

### **1.9 EVALUATION OF FINANCIAL BIDS:-**

1. The Financial Bids of only those Bidders short listed from the Technical Bids by TEC will be opened in the presence of their Representatives on a specified date and time to be intimated to the respective Bidders by Office of CPC or through the website of Jharkhand High Court.
2. If the Jharkhand High Court considers necessary, **Revised Financial Bids** could be called for from the **technically short listed Bidders** for recommending the final selection.
3. In the event of revised financial bids being called the revised bids should **NOT** be higher than the original bids **except in case of change in Government levies**, otherwise the bid shall be rejected.
4. Lowest quoting Bidder will be selected as per the “**Annexure – 7: Selection Criteria**”.

5. No enquiry shall be made by the bidder(s) during the course of evaluation of the Tender, after opening of bid, till final decision is conveyed to the successful bidder(s). However, the Jharkhand High Court can make any enquiry/seek clarification from the bidders, which the bidders must furnish within the stipulated time else bid of such defaulting bidders will be rejected.

### **1.10 SELECTION PROCESS:-**

1. In the event the Vendor's Company or the concerned division of the Company is taken over/bought over by another company, all the obligations and execution responsibilities under the agreement with the Jharkhand High Court, should be passed on for compliance by the new Company in the negotiation for their transfer.
2. Selected Vendor has to agree all Tender condition and adherence to all aspects of fair trade practices in executing the purchase order placed by the Jharkhand High Court.
3. If the name of the product is changed for describing substantially the same in a renamed form; then all techno-fiscal benefits agreed with respect to the original product, shall be passed on to the Jharkhand High Court and the obligations with the Jharkhand High Court taken by the Vendor with respect to the product with the old name shall be passed on along with the product so renamed.
4. In the case of Bidder whose Tender bid is accepted and in the case of default by the Vendor on non acceptance of the Purchase Order, the EMD/BG will be forfeited.
5. The selected Vendor shall be required to give Performance Bank Guarantee as mentioned in the "**Annexure – 12: Security Deposit**" at **the time of bill submission**. Performance Bank Guarantee will be of any Nationalized Bank drawn in the name of "**The Registrar General,**

**High Court of Jharkhand, Ranchi”** for a period of **warranty, as mentioned in the “Annexure – 09 : Warranty”**. This BG will be invoked in case of non compliance of maintenance schedule during warranty period.

6. The Vendor should not assign or sublet Contract or any part of it to any other Agency in any form. **If found doing so**, shall result in termination of contract and forfeiture of BG/Security Deposit/EMD.
7. The Jharkhand High Court may, at any time, terminate the contract by giving written notice to the selected Vendor without any compensation, if the selected Vendor becomes bankrupt or otherwise insolvent, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the Jharkhand High Court.
8. During the validity of the Bid, if any, if the Vendor quotes, sells or exhibits written intention to sell any System or sub-system of the same or equivalent configuration to any other Department/ Organization at a price lower than the price fixed for the Jharkhand High Court under similar terms and conditions, the Vendor shall voluntarily pass on the price difference to the Jharkhand High Court. The effective date will be the date of quoting lower rates by the bidder in the bid/quote. In the event of lowering of Government levies subsequent to the finalization of the bid, the Vendor shall automatically pass on the benefits to the Jharkhand High Court and in the event of increasing of Government levies subsequent to the finalization of the bid, The Jharkhand High Court shall automatically pass on the pro rata benefit to the vendor if the same has been explicitly given in the Financial Annexure.
9. **The request by Vendor for rate variation due to fluctuation in the foreign exchange rate (USD) will not be considered.**

10. During the validity of the Bid, in case the Jharkhand High Court notices that the market rates have come down from the time the rates were finalized or selection of new system configuration based on market trends or for the reasons of technological changes, the Jharkhand High Court will ask the technically qualified bidders to re-quote the prices and the Vendor(s) will be selected on the basis of procedure given earlier. The time difference between such re-quotes will be minimum 6 months except in case of the Union Budget. All those technically qualified bidders, whose EMD have been returned by the Jharkhand High Court during/after the evaluation of the Tender, will have to submit the EMD of the same amount along with the revised price quotations.

### **1.11 PLACING OF PURCHASE ORDER:-**

1. The Jharkhand High Court has the right to choose any subset of the Tendered items for placement of supply orders.
2. For procurement of goods, Purchase Order will be placed on the selected Vendor(s) in hard copy format or in soft copy mode either through e-mail containing the scanned copy of the Purchase Order.
3. In general, single Purchase Order shall be given for all activities. However, in specific cases, subset of items may be ordered.
4. Objection, if any, to the Purchase Order must be reported to the Jharkhand High Court by the Vendor within three(3) working days counted from the date of Purchase Order for modifications, otherwise it is assumed that the Vendor has accepted the Purchase Order in totality. This is applicable in case of electronic publishing/delivery of Purchase Order also. After receiving the Purchase Order, amendment if any, of the same Purchase Order is requested by the Vendor or done by the Jharkhand High Court, installation period will be calculated from the amendment date and not from the original Purchase Order date.

## **1.12 ACCEPTANCE TESTING PROCESS:-**

1. The systems must be supplied in full as per ordered configuration for acceptance.
2. No system with short supply or alternate product with different technical specifications shall be taken up for conduct of acceptance testing under any circumstances.
3. The acceptance tests will include running of the evaluation test as conducted during technical evaluation of the items quoted by Vendor. The systems must give same performance results as shown during initial Technical Evaluation tests.
4. The offered systems, in addition to meeting the evaluation tests, should also contain the same subsystems (Brand/Manufacturer) as were given at the time of initial evaluation tests.
5. Failure to fulfill any of the aforementioned conditions will entail cancellation of the Purchase Order along with forfeiture of the EMD/Security Deposit. Further, The High Court can procure same items from alternate sources at the risk and cost of the defaulting Vendor.
6. The testing of items must be generally completed as specified in the Purchase Order before the delivery date as per Purchase Order.
7. Normally, testing and acceptance of the Systems will be done at the Factory premises/Testing Lab., or at the Jharkhand High Court premises where it will be tested as per ordered specifications where representatives from Vendor and the Jharkhand High Court will be

present. The testing location/premises must be suitable/ agreeable to the Jharkhand High Court. The testing premises must fulfill the normal working IT Office environment conditions.

8. The Jharkhand High Court reserves the right to reject any item, if found unsuitable and /or not conforming to the approved specifications. The rejected items, if any, shall have to be taken back and replaced by good items forthwith at the cost of the Vendor. No payment will be made for rejected items.
9. The items to be supplied should work under the specified Operating Systems. It shall be the exclusive responsibility of the Vendors supplying the items to provide appropriate device drivers and solutions for these System software platforms.

### **1.13 DELIVERY PROCESS:-**

1. All aspects of safe delivery shall be the exclusive responsibility of the Vendor.
2. Vendor must apply to the respective authority for issue of road permit /waybill in time.
3. The Vendor should install all the items at specified Site without any additional charge.
4. Though the Jharkhand High Court will provide all the necessary documents for ensuring smooth delivery of goods at the respective destinations, it is the responsibility of the Vendor to deliver the goods in time.

## **1.14 INSTALLATION PROCESS:-**

1. During installation at Site, if any item is found to be defective or broken, it will be replaced with new one by the Vendor at its own cost and risk within 15 days from the date on which the Vendor has been informed of such damage.
2. Consolidated Installation Report, based on the successful installations of the individual items, duly signed by Nodal Officer identified by Principal District Judge should be submitted to the Jharkhand High Court along with the bills.
3. It may be noted that only the items technically tested/accepted as per Purchase Order shall be installed as per the schedule mentioned in **“Annexure – 10 : Delivery and Installation”**.

### **1.15 PAYMENT PROCESS:-**

1. Payment will be processed as per the “**Annexure – 11 : Payment**”.
2. A pre-receipted bill, Installation certificate and other relevant documents (three copies) in the name of the **Central Project Coordinator, eCourts Project, High Court of Jharkhand, Ranchi** along with performance Bank Guarantee( in favour of “**Registrar General, High Court of Jharkhand, Ranchi**”) by the Vendor soon after the installation along with documents mentioned at “**Annexure – 11 : Payment**”.
3. Payments shall be subject to deductions of any amount for which the selected vendor is liable under the Tender conditions. Further, all payments shall be made subject to deduction of TDS (Tax deduction at Source) as per the current Income-Tax Act.

### **1.16 ONSITE WARRANTY MAINTENANCE:-**

1. The warranty period for the items shall be taken into account as per the “**Annexure – 09: Warranty**”.
2. During warranty period, besides service/maintenance of Hardware and its peripherals and System Software and all driver software upgradation, installing patches and services shall also be provided at no extra cost.
3. The Vendor should provide support for all supplied items in all the District/Sub-divisional Courts as mentioned in the Annexure: Support during warranty period.
4. The Vendor should fulfill the following conditions during warranty period:
  1. Any failure in the system or a subsystem thereof should be rectified within maximum period of 2 working days at District Sites or 3 working days at Taluka/Sub Division Sites.



5. On completion of the Warranty period, the Security Deposit, without any interest accrued, shall be released after satisfying that proper free warranty support has been provided during warranty period of **five years** for all the items. After expiry of warranty, the Jharkhand High Court has option to enter into Annual Maintenance Contract with the supplier for post warranty maintenance of the items as per the quoted price/negotiated price.

### **1.17 GENERAL CONDITIONS:-**

1. No interest shall be payable for the Earnest Money Deposit and the No deviations from these terms and conditions will be accepted. Any violation there off will lead to rejection of the bid.
2. The Security Deposits without any interest accrued, shall be released only after the expiry of the warranty period of the systems successfully.
3. The decision of the Jharkhand High Court arrived during the various stages of the evaluation of the bids is final & binding on all Vendors. Any representation towards these shall not be entertained by the Jharkhand High Court.
4. In case the selected Vendor is found in-breach of any condition(s) of Tender or supply order, at any stage during the course of supply/ installation/commissioning or warranty period, the legal action as per Rules/Laws will be taken.
5. Any attempt by Vendor to bring pressure towards the Jharkhand High Courts decision making process, such Vendors shall be disqualified for participation in the present Tender and those Vendor may be liable to be debarred from bidding for the Jharkhand High Court Tenders in future.

6. It is mandatory for the bidders to strictly adhere to the schedule of delivery & installation of Hardware systems during implementation of the Project.
7. Printed conditions mentioned in the Tender bids submitted by Vendors will not be binding on the Jharkhand High Court. All the terms and conditions for the supply, testing and installation, payment terms, etc. will be as those mentioned herein and no change in the terms and conditions by the Vendors will be acceptable. Alterations, if any, in the Tender bids should be attested properly by the Vendor, failing which, the Tender will be rejected.
8. Upon verification, evaluation / assessment, if in case any information furnished by the Vendor is found to be false/incorrect, their total bid shall be summarily rejected and no correspondence on the same, shall be entertained.
9. No deviations from Tender terms and conditions will be accepted. Any violation thereof will lead to the rejection of the bid.
10. **Indemnity:** The selected Vendor shall indemnify the Jharkhand High Court against all third party claims of infringement of Patent, Trademark/ Copyright or Industrial Design Rights arising from the use of the supplied Software/Hardware etc. and related services or any part thereof.
11. **Termination for Insolvency:** The Jharkhand High Court may at any time terminate the Purchase Order / Contract by giving written notice of four weeks to the Supplier, without any compensation to the Supplier, if the Supplier becomes bankrupt or otherwise insolvent.
12. The Jharkhand High Court will not be responsible for any misinterpretation or wrong assumption by the Vendor, while responding to this Tender.

13. **Force Majeure:** If at any time, during the continuance of this contract, the performance in whole or in part by either party of any obligation under this contract is prevented or delayed by reasons of any war, hostility, acts of public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics quarantine restrictions, strikes, lockouts or acts of God (hereinafter referred to as "events"), provided notice of happenings of any such event is duly endorsed by the Appropriate Authorities/Chamber of Commerce in the country of the party giving notice, is given by party seeking concession to the other as soon as practicable, but within 21 days from the date of occurrence and termination thereof and satisfies the party adequately of the measures taken by it, neither party shall, by reason of such event, be entitled to terminate this contract, nor shall either party have any claim for damages against the other in respect of such nonperformance or delay in performance, and deliveries under the contract shall be resumed as soon as practicable after such event has come to an end or ceased to exist and the decision of the purchaser as to whether the deliveries have so resumed or not, shall be final and conclusive, provided further, that if the performance in whole or in part or any obligation under this contract is prevented or delayed by reason of any such event for a period exceeding 60 days, the purchaser may at his option, terminate the contract.

14. **Definition for default : Default is said to have occurred**

- I. If the Supplier fails to accept the Purchase Order.
- II. If the supplier fails to deliver any or all of the services within the time period(s) specified in the Purchase Order or during any extension thereof granted by the Jharkhand High Court.
- III. If the supplier fails to perform any other obligation(s) under the contract.

14.1 If the Agency defaults on (I) of above circumstances, his Bid security (EMD)/BG received against this tender notice will be forfeited and contract will be canceled.

14.2 If the Agency defaults on II & III of above circumstances, does not take remedial steps within a period of 30 days after receipt of the default notice from the Jharkhand High Court (or takes longer period in spite of what the Jharkhand High Court may authorize in writing), the Jharkhand High Court may terminate the Contract / Purchase Order in whole or in part. In addition to above, the Jharkhand High Court may at its discretion also take the following actions:

The Jharkhand High Court may procure, upon such terms and in such manner, as it deems appropriate, goods similar to the undelivered items/products and the defaulting supplier shall be liable to compensate the Jharkhand High Court for any extra expenditure involved towards goods and services to complete the scope of work in totality or 10 % of the work order as cancellation charges whichever is higher.

## **1.18 ARBITRATION:-**

If a dispute arises out of or in connection with this Contract, or in respect of any defined Legal relationship associated therewith or derived there from, the parties agree to submit that dispute to Arbitration under the Arbitration and Conciliation under the Act, 1996 by nominating one Arbitrator from each side and both the Arbitrators appointing an Umpire.

### **1.19 APPLICABLE LAW:-**

1. The Agency shall be governed by the Laws and Procedures established by Government of India/State of Jharkhand, within the framework of applicable legislation and enactment made from time to time concerning such commercial dealings/processing.
2. All disputes in this connection shall be settled in Ranchi Jurisdiction only.
3. The Jharkhand High Court also reserves the right to modify/relax any of the terms & conditions of the Tender by declaring / publishing such amendments in a manner that all prospective Vendors / parties to be kept informed about it.

**Sd/-  
Central Project Coordinator,  
High Court of Jharkhand.**

## Annexure – 1 : Summary

<b>Sr. No.</b>	<b>Item Name</b>	<b>Item Value</b>
1	Tender No.	HIGHCOURT/CPC/2017
2	Title	Tender document for the Supply, Testing, Installation & Maintenance of Display Monitor with thin Clients at District & Sub-divisional Courts, under e-Courts Project.
3	Tender Fee	NIL
4	Number of packets in bid	2
5	Contact Address	The Central Project Coordinator, High Court of Jharkhand, Ranchi. Telephone No. - 0651-2482788 e-mail ID – cpc-jhr@ajj.gov.in

## **Annexure – 2 : Eligibility Criteria**

### **Terms And Conditions-**

1. e-tender in two bid system:-Technical Bid & Price Bid.
  
2. Technical Bid Qualification Criteria
  - i. The Bidder shall provide in its tender all the required as well as the relevant documents like technical data, product catalogue, make, specific model (do not mention series) of thin client and 24 inch Display Board Monitor to establish that the goods and services offered in the tender fully conform to the goods and services specified by the purchaser in the Tender Evaluation documents. For this purpose the Bidder shall also provide a clause-by-clause compliance on the technical specifications and other technical details incorporated by the purchaser in the TE documents to establish technical responsiveness of the goods and services offered in its tender. By failing of any one offer will be liable to rejected.
  
  - ii. Bidder should have experience in supply of such item like desktop, Laptop, Thin client etc. In Financial year 2013-14, 2014-15 and 2015-16 in any Govt, or Semi Govt department.
  
  - iii. Bidder must submit tender specific authorization from Manufacturer. Distributor or sub dealer authorization is not valid.
  
  - iv. The Bidder should also have an annual turnover of at least Rs. 2.00 Cr in each of the last three financial years from the date of tender opening. A Chartered Accountant's certificate (along with Chartered Accountant's registration number) in this regard must be enclosed along with audited balance sheet and Profit & Loss Statement.

v. The Bidder must have experience of supply and installation of IT Equipments like Desktop/Laptop / Server/Thin client and the value of order should be at least Rs 1.00 Cr executed in any one of the last three financial year i.e.2013-14, 2014-15 and 2015-16. Submit the relevant Purchase order copy with all details like supplied item, supplied date, Name of department, Contact Person and contact detail must be mention .

vi. Three resident engineer will be required for three prime location i.e. Ranchi, Dhanbad and Jamshedpur to provide immediate service to nearest location.

Vii. Warranty will be minimum of 5 years on-site on all items.

Viii. Bidder must have registered office in Jharkhand at the time participation in tender and submit the proof of Jharkhand commercial tax registration certificate.

ix. Bidder has to quote only one brand. Option will not be excepted.

x. Bidders have to submit the self attested declaration that they have not been blacklisted from any Govt., PSU or any institution in India in last three financial year 2013-14, 2014-15 and 2015-16.

xi. The Bidder shall give an affidavit as under: "We hereby certify that if at any time, information furnished by us is proved to be false or incorrect, we are liable for any action as deemed fit by the purchaser.

xii. Bidder has to quote in turnkey basis. Part bidding not accepted.

**3. Quoted Display Monitor must be compatible with the quoted thin Client.**



Sl.No.	Particulars	Yes	No	Remarks	Page No.
01	Earnest Money				
02	Technical Bid				
03	Commercial/Financial Bid				
04	A Standard Brochure of the offered Thin client and 24 inch display with all technical information must be submitted along with technical bid.			Must Be Submitted Along With Technical Bid.	
05	Registration certificate of Jharkhand commercial tax			Must Be Submitted Along With Technical Bid.	
06	Turnover in last Three financial year 2013-14,2014-15 & 2015-16. Audited balance sheet and profit loss by chartered accountant.			Must Be Submitted Along With Technical Bid.	
07	Self attested certificate by bidder not blacklisted in any Govt., Semi Govt. department in India.			Must Be Submitted Along With Technical Bid.	
08	Affidavit of submitted document by bidder is not false.			Must Be Submitted Along With Technical Bid.	
09	List of Reputed customers along with their Address, Contact No. & Email Id to whom the IT equipment supplied.			Must Be Submitted Along With Technical Bid.	
10	Copy of purchase order of the customer to whom the item supplied			Must Be Submitted Along With Technical Bid.	
11	Tender Specific authorization from manufacturer.			Must Be Submitted Along With Technical Bid.	

**Note: Bidder is to fill the above Annexure and indicate the page numbers of the supporting document in the proof while submitting response to the eligibility criteria.**

### **Annexure – 3 : Earnest Money Deposit**

<b>EMD</b>	<b>Amount : Rs.5,00,000/- (Rupees Five Lakh only) in favour of “The Registrar General, High Court of Jharkhand, Ranchi”</b>
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### **Annexure – 4 : Time Schedule**

<b>SN</b>	<b>Tender Reference</b>	<b>TENDER NO. HIGH COURT/CPC/2017</b>
1	Date of Publication	18/05/2017 at 02.00 p.m.
2	Pre Bid Meeting	23/05/2017 at 11.00 a.m.
3	Last date and time for submission of Tender Offers.	07/06/2017 at 05.00 p.m.
4	Time and Date of opening of Technical bid	12/06/2017 at 11.30 a.m.
5	Time and Date for submission of EMD in original.	On 08/06/2017 & 09/06/2017 between 10 a.m. to 5 p.m.
6	Address for submission of EMD in Original	The Central Project Coordinator, High Court of Jharkhand, Ranchi.
7	Tender should be addressed to	The Central Project Coordinator, High Court of Jharkhand, Ranchi.
8	Place of Pre Bid Meeting	High Court of Jharkhand, Ranchi
9	Address for communication	The Central Project Coordinator, High Court of Jharkhand, Ranchi.
10	Contact Telephone No. and email address.	0651-2482788 <a href="mailto:cpc-jhr@ajj.gov.in">cpc-jhr@ajj.gov.in</a>

No bid will be accepted after the expiry of the above mentioned time scheduled.

## **Annexure – 5 : Hardware Configuration Evaluation Mechanism**

- 1) Technical evaluation will be carried out mainly on the basis of technical specifications provided in the Tender document. Self certified latest UBUNTU 14.04 OS compatibility report to be submitted along with the bid. During technical evaluation, Vendor may be asked to arrange all necessary Hardware and software utilities to demonstrate the benchmark result at High Court of Jharkhand.

### **Annexure – 6 : Validity**

<b>Sr. No.</b>	<b>Item</b>	<b>Value</b>
1	Validity of bids	180 days

## Annexure – 7 : Selection Criteria

<b>Selection Criteria for deciding lowest quoting Vendor</b>	<p style="text-align: center;">The lowest quoting Vendor(L1) will be determined as mentioned below;</p> <ol style="list-style-type: none"><li>1) First Annexure – MF.01A will be opened for all the technically qualified bidders on a specified date.</li><li>2) L1, L2, L3, L4..... bidders will be decided on the Gross Total Value (GTV) of Annexure-MF.01B. After the L1 vendor is decided on the GTV, Annexure – MF .01B submitted by lowest quoting Vendor (L1) only will be opened for deciding the individual unit rates for all the items of this Tender.</li><li>3) In case lowest quoting bidder has failed to quote for all the items in Annexure-MF.01B, his bid will be rejected and his EMD will be forfeited and the Tender refloated.</li><li>4) In the event of any mismatch in the GTV value mentioned at Annexure- MF.01A and total of Annexure- MF.01B of the lowest quoting Vendor, the following criteria will be adopted to remove the discrepancy between these two values:<ol style="list-style-type: none"><li>a) When Grand Total Value given in Annexure MF.01A is greater than the Grand Total Value given in Annexure MF.01B: The value given in Annexure MF.01B will be taken as the value for Annexure MF.01A.</li><li>b) When Grand Total Value given in Annexure MF.01A is less than the Grand Total Value given in Annexure MF.01B: The value given in Annexure MF.01B will be replaced with the value given in Annexure MF.01A and the item wise value for each item in Annexure MF.01B will be reduced on Pro- Rata basis and consequently unit values will be worked out.</li></ol></li><li>5) If lowest quoting bidder fails to accept the individual unit rates rationalized/reworked as per the above procedure, his bid will be treated as cancelled and EMD of such defaulting bidder will be forfeited and the Tender would be refloated.</li><li>6) Thus the lowest quoting Vendor and the lowest unit rates (for individual items/services) shall be decided as per the procedure mentioned above.</li></ol>
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## **Annexure – 8 : Bid Submission**

Online Bids submitted in **TWO** Envelopes as Follows:

<b>Envelope-1</b> (Following documents to be provided as single PDF file)			
<b>Sr. No.</b>	<b>Documents</b>	<b>Content</b>	<b>File Types</b>
1.	EMD	The scanned copy of EMD instruments as per <b>Annexure – 3 : - Earnest Money Deposit.</b>	.PDF
2.	Eligibility Criteria	The requirements as mentioned in the <b>Annexure – 2 : - Eligibility Criteria.</b>	.PDF
3.	Technical Bid	The certified copies of documents as per <b>Annexure – 13 : - Technical.</b>	.PDF
4.	Compliance Statement	Compliance statement for each quoted <b>Annexure – 14 : MT.01</b>	.PDF
<b>Envelope-2</b>			
<b>Sr. No.</b>	<b>Documents</b>	<b>Content</b>	<b>File Types</b>
1.	Financial Bid (GTV)	Gross Total Value Financial bid as per <b>Annexure – 17 : MF.01A</b>	.XLS
2.	Detailed Financial Bid	Detailed Financial Bid for items as per <b>Annexure – 18 : MF.01B</b>	.RAR Containing .PDF

<b>B</b>	<b>Conditions for Selected Vendor</b>
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## Annexure – 9 : Warranty

Sr. No.	Description	Compliance
1	The complete items should be under <b>5 (Five) years free</b> Onsite comprehensive warranty support service from the date of installation. Undertaking by the OEM shall be furnished.	
2	During warranty period besides service/maintenance of Hardware, System Software and its Peripherals, all software upgradation, bugs/ patches and services shall be provided free of cost by the Vendor.	
3	<b>The Vendor should fulfill the following conditions during warranty period:</b>	
3(a)	Supplier will maintain enough spares so as to provide satisfactory Onsite comprehensive maintenance services during the warranty period.	
3(b)	Vendor would provide the helpdesk support services through telephone/e-mail where users can lodge their complaint.	
3(c)	<b>The Vendor should provide support for all supplied items in all the District/ Sub-divisional Courts as mentioned in the Annexure: Support during warranty period.</b>	
3(d)	Any failure in the equipments supplied / any accessories thereof should be rectified within maximum period of two working days at District Sites and/or three working days at Taluka Sites/sub-divisional sites as the case may be.	



3(e)	Any system failing at subsystem level at least three times in three months, displaying chronic system design or manufacturing defects or quality control problem will be totally replaced by the Vendor at his cost and risk within 30 days.	
3(f)	Vendor shall visit each site at least once in every six months to carryout preventive maintenance and fine-tune the performance of the system besides regular service calls during warranty period.	
3(g)	On completion of the Warranty period, the Security Deposit without any interest accrued shall be released after satisfying that proper free warranty support has been provided during warranty period of five years for all the systems. If considered necessary, suitable amount of penalty shall be recovered from the Vendor out of either already due payments or from their Security Deposit while releasing the Security Deposit. After expiry of warranty, the High Court of Jharkhand has option to enter into Annual Maintenance Contract with the supplier for post warranty maintenance of the systems.	

## **Annexure – 10 : Delivery and Installation**

<b>Sr. No.</b>	<b>Location</b>	<b>Maximum Period for Delivery and Installation from the date of Purchase order</b>
1	District Courts and sub-Divisional Courts (as per Annexure-20)	Five Weeks

**Note:** The installation schedule mentioned above entails all activities including delivery and installation of all Hardware and related software items.

## **Annexure – 11 : Payment**

A pre-receipted bill (three copies) shall be submitted in the name of “Central Project Coordinator, High Court of Jharkhand, Ranchi”.

**An invoice will contain the items ordered under one Purchase Order only. Bill / Invoice shall not be combined for more than one purchase order.**

Vendor has to install the ordered items and will prepare **installation report** for each District Court/Sub Divisional Courts as per the Purchase Order and get it signed by the concerned **Nodal Officers**.

Based on these installation reports, the Vendor will further prepare a **consolidated installation report** consisting of serial no. of each ordered and installed item, location of installation, date of installation, etc.

Vendor will submit the following documents :-

- i. Three copies of installation report and consolidated installation reports along with Original at the Jharkhand High Court.

## **Annexure 12: Security Deposit/Performance Bank Guarantee**

- I. Security deposit/Performance Bank Guarantee: At the time of Bill Submission have to be made in form of Bank Guarantee for the amount and period mention below to be submitted in the name of “The Registrar General, High Court of Jharkhand, Ranchi”

<b>Sr. No.</b>	<b>Item</b>	<b>Value</b>
1	Validity	Valid for a period of Five Years
2	Instrument	One single Deposit in the form of Bank Guarantee
3	Amount	Equivalent to 5% of the value of the Purchase Order.

<b>C</b>	<b>Technical</b>
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## Annexure 13: Technical

Sr. No.	Item Description with configuration	Annexure (Sub parts)
1	Display Monitor	Main Technical : MT.01
2	Thin Client	

## Annexure 14: Main Technical MT.01

### Specifications

#### ITEM – 1 : Display Monitor

Sl. No.	Specification	Item Detail
1.	Make and Model no.	(exact details to be provided by the bidder with its official brochure)
2	Display Type & technology	HD Wide Screen Backlit TFT LED Anti-Glare Display
3	Screen Size	24 inches
4	Resolution	HD Resolution
5	Viewing Angle	170 degrees or more horizontal and vertical
6	Orientation	Landscape
7	Color	16 Million or more
8	Video Input	VGA/HDMI/DisplayPort. If not having the required port, then necessary converter required for connecting it to the Thin Client System to be provided with this Display Monitor. HDMI/VGA/DisplayPort Cable included.
9	Energy Certification	Energy Star (EPA) ver 5.0/BEE India Star Ver 1
10	TCO Certification	Relevant Category of TCO Certification required
11	Mounting	Wall – Arm Mountable through VESA bracket Mounting Kit inclusive
12	Power Supply	200 – 250 V AC 50 Hz, Power Cable included
13	Visibility	Must have optimum outdoor visibility

## **ITEM – 2 : Thin Client**

<b>Sl. No.</b>	<b>Specification</b>	<b>Item Detail</b>
14	Processor	Industry Standard 1.8 GHz or above Speed Processor
15	Video Controller	On board video controller
16	RAM	2 GB or above expandable up to 4 GB
17	Storage	8 GB or above (eMMC/SSD)
18	Monitor	18.5” or higher TFT LCD Flat HD monitor with 5 ms or better response time
19	Display Ports	VGA/HDMI/Dual Display Port. If VGA or HDMI or Display Port is not there, then converter to be provided which may be required to connect the client system with Display Monitor
20	USB Ports	At least 3 USB ports ver 2.0 or above
21	Boot ability	BIOS should support boot ability from USB device
22	Network	Gigabit Ethernet Controller with WOL support IPv4 & IPv6 Complaint with RJ45 Port
23	Mounting	Ultra small form factor chassis mountable at rear side of the monitor with VESA Mount Compatible (Wall – Arm Mount Kit included in addition to the kit required for Display Monitor)
24	Operating System Compatibility	Embedded with Linux OS, All hardware must be compatible with Ubuntu-Linux OS 14.04
25	Hardware Drivers	Supplier to provide latest drivers for all hardware for Ubuntu-Linux OS 14.04
26	Peripheral Devices	Keyboard & Mouse not required.
27	Power Supply	External Power Adaptor for 200 – 250 V AC 50 Hz (Power Cable included)
28	Software	Linux & Open/Libre Office embedded in Flash RAM/Storage. JVM Support for Linux Firefox & Mozilla. Multilingual support. Thin Client management S/w.
29	Compatibility	Display Monitors and Thin/Mini PC Clients to be supplied must be compatible with each other for display connectivity while also adhering to all the technical specifications given in these specifications.
30	Original Equipment Manufacturer(OEM)Product	Original Equipment Manufacturer(OEM)or its authorised distributor/dealers with OEM
31	Warranty	5 years on site Comprehensive Warranty support with L1 support from bidder and L2 support from OEM
32	Service Centre	Must have/preferred Company Authorised Service Centre in Capitol City/High Court Place

**Note:**

**1. Vendor has to quote for all the items else quote will be rejected.**

**2. All the above specifications should be read as equivalent or higher.**

- a. Latest version of Ubuntu Linux OS will be provided by the High Court to the vendor at the time of acceptance test for Thin client for customization.
- b. Vendor has to provide necessary support by providing required drivers for connecting the hardware devices being used at the user site.
- c. Vendor has to install the patches/upgrades during warranty period at no extra cost.
- d. The vendor should provide service maintenance of system software and all drivers, s/w upgradations, installing patches etc., at no extra cost during the warranty period.



## **Annexure – 15 : Delivery and Installation Schedule**

Vendor should deliver and install Display Monitors with Thin Clients in the District and Sub-divisional Courts in the State of Jharkhand within **five weeks** after acceptance of Purchase Order. .A List of District Courts where Hardware have to be delivered and Installed is enclosed herewith as at “**Annexure – 20**”.

D	Financial
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## **Annexure – 16 : Financial**

1	<b>Annexure- MF.01A</b>	Financial Bid for Submission of Gross Total Value of <b>Annexure : MF.01B</b>
2	<b>Annexure- MF.01B</b>	Detailed Financial Bid for <b>Annexure : Main Technical MT.01</b>

## Annexure – 17: MF.01A

### Financial Bid for Submission of Gross Total Value of Annexure: Main Technical MT.01.

Prices should be quoted in Indian Rupees and indicated both in figures and words. Price in words will prevail, in the event of any mismatch.

<b>Grand Total Value (GTV) (i.e., value of cell (Sr.No.3, Col.No.8) of Annexure MF.01B (in Rs.) i.e., Value of 'X')</b>	<b>X</b>
<b>(Rupees _____) in words</b>	

**Note:** Please ensure that the Grand Total Value given in Annexure MF.01A must match the Grand Total Value given in Annexure MF.01B.

Date :-

Authorized Signatory

Place :

SEAL

Name :-

## Annexure – 18 : MF.01B

### Financial Bid for all Items as per Annexure: Main Technical MT.01

1. Prices in Financial Bid should be quoted in the following format, as per the specifications in respective Annexures.
2. All prices should be quoted for **Five-year warranty**.
3. Prices should be quoted in Indian Rupees and indicated both in figures and words. Figures in words will prevail.
4. Quoting incredibly low value of items with a view to subverting the Tender process shall be rejected straight away and EMD of such Vendor will be forfeited.
5. Sum total of all taxes to be given in Column 5 (Taxes). The details of all the tax types and value in percentage to be provided separately in the table below.

Sr. No.	Item Description	Unit Price (Rs.)	Excise Duty (Rs.)	Taxes (Rs.) *	Unit Price (All inclusive) (in Rs.)	Indicative Quantity for Determining the L1 Vendor/ rates only.	Total Price (All inclusive) (in Rs.)
1	2	3	4	5	6=3 + 4 + 5	7	8=6 x 7
1	Display Monitor					351	
2	Thin Client					351	
3	<b>GRAND TOTAL VALUE (GTV) in Rs.</b>						<b>'X'</b>

**Note:- Quantity of items may increase or decrease as per requirement.**

1. Unit Price should include packing, forwarding, freight, insurance, installation, commissioning, warranty or any other charges including three resident engineers.
2. All fields in the financial bid format are mandatory.
3. \*Details of Taxes to be entered here :--

Sr. No.	Tax Type	Value (In Percentage)

Date :-

Authorized Signatory

Place :

Name :-

<b>E</b>	<b>Document Lists / Check- list to submitted</b>
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## Annexure – 19 : Enclosures Check-list

**(To be submitted properly numbered and indexed along with signatures of the Authorized Representative of quoting Vendors).**

Sr. No.	Description	Compliance (Y/N)	Refer Page No. in the Bid
1	<b>For– EMD</b>		
<b>For - Eligibility Criteria</b>			
2	Information as per <b>Annexure : Eligibility Criteria</b>		
3	Authorization letter for submission of quotation by the authorized signatory (with signature duly attested by the Company's Director / CEO) on a stamp paper. Proof of Authorized Signatory in the form of Power of Attorney / Board Resolution		
<b>For -Technical Bid</b>			
4	Original catalogue of the products quoted.		
5	Necessary detailed technical write up highlighting features of the systems offered.		
6	For all the quoted items, Make and Model should be mentioned in the technical bid along with complete details.		
7	Certificate to the effect that the offered/quoted products conform to the Tender specification		
8	Any other document which the Vendor may feel necessary to support the product/bid.		
Total No. of Pages in the bid, all sequentially numbered			
<b>For – Main Financial Bid</b>			
9	Financial bid as per <b>Annexure-MF.01A</b>		
<b>For - Detailed Financial Bid</b>			
10	Financial bid as per <b>Annexure-MF.01B</b>		



**ANNEXURE-20 : LIST OF DISTRICT COURTS/ SUB-DIVISIONAL COURTS**

<b>Srl No.</b>	<b>Districts and Subdivisional courts of Jharkhand</b>
1	Bokaro
2	Bokaro (Bermo at Tenughat)
3	Chaibasa
4	Chaibasa (Porahat)
5	Chatra
6	Daltonganj
7	Deoghar
8	Deoghar (Madhupur)
9	Dhanbad
10	Dumka
11	Garhwa
12	Giridih
13	Godda
14	Gumla
15	Hazaribagh
16	Jamshedpur
17	Jamshedpur (Ghatshila)
18	Jamtara
19	Khunti
20	Koderma
21	Latehar
22	Lohardaga
23	Pakur
24	Ramgarh
25	Ranchi
26	Sahebganj
27	Sahebganj (Rajmahal)
28	Saraikela
29	Simdega