

**HIGH COURT OF JHARKHAND, RANCHI**

**Circular**

**No. 02 /R&S**

**Ranchi, Dated:17/06/ 2020**

With a view to bring uniformity about use of paper in day to day working on the **administrative side**, to minimize consumption of paper and consequently to save the environment, Hon'ble the Chief Justice has been pleased to direct that henceforth, the Registry shall use A4 size paper (on both sides) for internal communications at all levels in the Registry.

It is impressed upon all concerned to make sincere and earnest efforts to be economical in consumption of paper, by using the same on both sides and they shall bear in mind that the communication so generated should be legible on both sides.

The concerned Administrative Section shall ensure quality of the paper so that the communication must be legible on both sides of paper.

All concerned are therefore directed to strictly follow the above instructions. The Controlling Officers shall ensure compliance of the above instructions.

By order of the Court

Sd/-

(Ambuj Nath)

**Registrar General**